

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**TRUST BOARD****REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 1 SEPTEMBER 2011**

Minute ref:	Issue	Lead Officer	Outcome
249/11/1	Details of ED breaches relating to patients elsewhere in the Trust awaiting discharge, to be recirculated to Trust Board members.	Chief Operating Officer/Chief Nurse	Details reiterated at the Trust Board development session on 1 September 2011.
250/11	Workforce and Organisational Development Committee to review the implications of the public sector pensions consultation exercise.	Workforce and Organisational Development Committee Chair/ Director of Human Resources	Considered at the 19 September 2011 Workforce and Organisational Development Committee.
251/11/1	<ul style="list-style-type: none"> monthly profile for the remainder of 2011-12 on the planned reduction in readmissions, to be included in the monthly quality, finance and performance report. September 2011 Workforce and Organisational Development Committee to:- <ul style="list-style-type: none"> receive a detailed report on appraisal rates and on sickness absence rates. consider the merits of external assistance on reducing sickness absence rates. consider the potential wider application of Facilities Directorate measures to reduce sickness absence. 	Medical Director)Director of Human)Resources)))))	Actioned. Discussed at the 19 September 2011 Workforce and Organisational Development Committee.
251/11/2	Comparative figures for the number of attendances at UHL ED without first seeing a GP, and with minor injuries/illnesses, to be provided at the September 2011 Trust Board development session.	Joint Chief Executive, NHSLCR/LC	Discussed at the 1 September 2011 Trust Board development session.
251/11/3	The financial recovery plan update to the October 2011 Trust Board to include detailed monthly profiling of key expenditure lines and an explanatory narrative on CIP scheme progress.	Director of Finance and Procurement	To be included in the financial recovery progress report for the 6 October 2011 Trust Board.
251/11/4	Report on proposals to increase UHL public and staff carparking charges to be presented for approval to the October 2011 Trust Board.	Director of Strategy	Featured accordingly on the 6 October 2011 Trust Board agenda.

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252/11	Local clinical excellence award recommendations to be progressed as per the 1 September 2011 Trust Board report.	Director of Human Resources	Being progressed accordingly.
253/11	<ul style="list-style-type: none"> infection prevention issues to be included in risk 12 of the Strategic Risk Register (SRR). SRR risk 10 score to be reviewed. Board Assurance Framework to be presented to the September 2011 Audit Committee. updated iteration (with action dates) of the SRR/BAF to be circulated to Trust Board members. all future iterations of the SRR/BAF to include action dates and details of any slipped actions. the following to be reviewed in respect of SRR risk 1:- <ul style="list-style-type: none"> current risk score (following the September 2011 Trust Board development session); appropriate inclusion of external factors; current low number of positive assurances listed; the urgency in terms of actions.)Medical Director))))))))Chief Operating Officer/Chief Nurse))))))Actioned.))))))) Actioned.)))))
254/11	<ul style="list-style-type: none"> additional comparative context be included in future iterations of UHL's R&D Strategy. Research and Development Committee to continue to monitor progress against the R&D Strategy using an appropriately-expanded R&D scorecard. consideration to be given to the Trust Board receiving presentations re: R&D activity. consideration to be given to replicating the pace of R&D innovation in other UHL areas. 	Director of Strategy)Research and Development Committee)Committee UHL Chairman Executive Team	To be actioned as appropriate. The Director of Strategy is undertaking further work on this issue with other LLR NHS bodies. Actioned. Under consideration. To be considered at a future Executive Team meeting.
255/11/2	September 2011 Audit Committee to consider overall governance aspects of the 2011-12 transformational CIP schemes.	Audit Committee	Featured accordingly on the 30 September 2011 Audit Committee agenda.
258/11	<ul style="list-style-type: none"> LINKS' concerns over Safe and Sustainable to be voiced to the Overview and Scrutiny Committee. UHL response to any additional public questions to be appropriately publicised. 	Chief Executive Director of Corporate and Legal Affairs	Actioned. Included accordingly on the 6 October 2011 public Trust Board Bulletin report.

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
4 August 2011			
228/11	LLR space utilisation survey results to be presented to the September/October 2011 Trust Board.	Director of Strategy	Scheduled for 6 October 2011 Trust Board. Subsequently deferred.
21 July 2011			
211/11/1	Report on the current shortfall to be provided to the October 2011 Trust Board.	Director of Finance and Procurement/Chief Operating Officer/Chief Nurse	Scheduled accordingly for the 6 October 2011 Trust Board.
7 July 2011			
184/11/1	Further update on improving attitudes re: breast feeding to be provided to the July 2012 Trust Board.	Chief Operating Officer/Chief Nurse	Scheduled accordingly for July 2012 Trust Board.
185/11	Appropriate briefings on the progress of the Health and Social Care Bill to be provided through the Chief Executive's monthly reports.	Chief Executive	To feature in the Chief Executive's monthly Trust Board reports as appropriate.
7 April 2011			
91/11	Quarterly patient experience report to be provided to the Trust Board.) Chief Operating) Officer/Chief Nurse	To be scheduled as requested. Patient experience/story presentation in July 2011 – next scheduled for October 2011. subsequently deferred to the November 2011 Trust Board to allow adequate time for discussion, in light of the October 2011 focus on ED and financial recovery.

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Minute ref:	Issue	Lead Officer	Outcome
93/11/1	Quarterly updates against the 2011-12 annual operational plan milestones to be provided to the Trust Board.	Director of Strategy	To be scheduled on a quarterly basis accordingly (beginning at the August 2011 Trust Board). Subsequently deferred to September 2011 Trust Board. Subsequently deferred to October 2011 Trust Board to allow for appropriate reconciliation of information. Deferred from October 2011 Trust Board due to continuing discussions on the most meaningful presentation of this item.